

Holiday Checklist

To Do Months Ahead or All Year

- Write gift list
- Buy gifts
- Create address labels to send holiday cards
- Order return address labels for holiday cards

Eight Weeks Ahead

- Get pictures taken for holiday card
- Plan your event (see event planning post)
- Plan your trip if you'll be away for the holiday (see this post)

Six Weeks Ahead

- Order / buy holiday cards
- Buy hostess gifts
- Buy decorations
- Choose a non-profit to which to donate or volunteer for the holiday

Four Weeks Ahead

- Send holiday cards
- Buy holiday outfits
- Decorate
- Buy and decorate tree
- Holiday traditions (see this post)

Three Weeks Ahead

- Make homemade gifts
- Plan holiday meals

Two Weeks Ahead

- Complete buying all gifts
- Do all baking: holiday cookies, baking for parties
- Wrap gifts (remember to include gift receipts!)
- Plan holiday meal

One Week Ahead

- Buy all groceries for holiday meal
- Begin cooking holiday meal

Last Few Days

- Finish cooking holiday meal
- Enjoy your time with friends and family

After the Holidays

- Buy sale items (decorations and gift wrap)
- Return gifts